

## **ACT Board Meeting Minutes December 9, 2009**

The regular monthly Animal Care Trust Board meeting was held at 5:00 PM on December 9, 2009 at the McKamey Center on Access Road.

Members of the Board attending: Chair, Ann Ball; Kyle Bryant; Marie Chinery; Krystye Dalton; Secretary, Mary Dube'; Nancy Dunlap; Carol Goodman; Vice Chair, David Johnson; Mark Litchford; Susie Matthews, DVM; Becky McMahon; Carla Morgan; Barby Wilson, Emerita

Absent Board Members: Donnie Hutcherson; Dr. Jennifer Kolb; Treasurer, Jack Kruesi; Laurie Shipley; Lee Towery; Karla Valadez; Sonia Young

Also present were guests: Rick Tucker, Lois Moss, Marion Rhoides

Chair Ann Ball called the meeting to order at 5:00. Ann asked if all Board members had read the November minutes & wished to discuss or approve the minutes as submitted. The Board unanimously voted to approve the November minutes. Ann introduced and welcomed our newest Board member, Becky McMahon.

### **Committee Reports:**

City Report- Marie Chinery indicated that there are proposed animal ordinance changes which will be discussed with the Mayor and Dan Johnson.

Financial Committee- Jack Kruesi was unable to join us. Kyle Bryant presented our financial documents in Jack's absence.

ED Report- Karen reported that she is working on uniform replacements for staff and dealing with vehicle issues. New officers will be trained and on the road soon. Karen introduced David Long, the new Director of Finance and Development. Karen provided report stats for volunteers and volunteer hours. The staff has been given goals and they are working hard to meet and exceed the goals.

Marketing and PR Report- Laurie Shipley had asked that it be mentioned that the Marketing and PR Committee was meeting Friday December 11, at the Boathouse.

Development Committee- Marie indicated that Calendar sales went well. The Development Committee is planning events for 2010. Mark Litchford provided an update on the raffle. The Scenic City Marathon is coming up. Rick Tucker spoke about the great opportunity it offers to raise funds.

Policies & Procedure Committee- Susie indicated that the employee manual is receiving additional 'tweaks'.

New business- There was no new business.

The meeting adjourned at 5:40 pm.

Minutes submitted by Mary Dube', ACT Board Secretary.

Our next meeting will be held on January 13, 2010 at 4:30 PM for the closed, executive meeting of all board members and 5:00 PM for the open board meeting. All meetings are at the Center.

*Committee Chairs: Please remember to be prepared to deliver a committee progress report at each Board meeting and provide a copy of the Committee report to Secretary.*