

ACT Board Meeting Minutes May 12, 2010

The regular monthly Animal Care Trust Board meeting was held at 5:00 PM May 12, at the McKamey Center on Access Road.

Members of the Board attending: Chair, Ann Ball; Kyle Bryant; Marie Chinery; Krystye Dalton; Secretary, Mary Dube'; Nancy Dunlap; Carol Goodman; Treasurer, Jack Kruesi; Mark Litchford; Susie Matthews; Carla Morgan; Lee Towery; Laurie Shipley; Barby Wilson, Emerita; Sonia Young

Absent Board Members: Donnie Hutcherson; Vice Chair, David Johnson; Dr. Jennifer Kolb; Becky McMahon; Karla Valadez, Emerita

Also present were: Paula Hurn; David Long; Executive Director, Karen Walsh; and guest Tom Woolridge.

Chair, Ann Ball called the meeting to order at 5:00. Ann asked if all Board members had read the April minutes & wished to discuss or approve the minutes as submitted. The Board unanimously voted to approve the minutes.

Ann introduced our guest Tom Woolridge, who led a discussion on floor surfaces, installation, & maintenance expectations.

Committee Reports were provided:

Financial Committee- David provided financial reports. A discussion was held regarding expense approval procedures. Generally, it was felt that repetitive operating expenses (such as utilities under a pre-defined value) should not require approval of the Executive Committee. A motion was made to clarify the wording on this in the bylaws. One opposed, fifteen approved the motion. Additional discussion on the subject indicated that we needed to continue to seek clarity on language that would provide the best controls, yet enable the most operational flexibility.

City Report- There was no City report.

Development Committee- The Barkeque event is coming up. We have invited HES Board to join us. There will be a great silent auction and lots of great food.

Policy & Procedures Committee- Susie reported the employee handbook is complete.

Executive Director Report- Karen reported that tests had come back from UC Davis indicating that the dogs that had been sick recently simply had kennel cough, not canine influenza. UC Davis tested for many communicable diseases. We needed to know what we were dealing with to appropriately fight it & keep our dogs healthy. Karen reported that a full time vet has been hired. Karen provided the Volunteer coordinator's report indicating 996 volunteer hours and 113 volunteers in the month of May. Events successfully conducted in May included Dogs on the Diamond, the Rescue Stamp event, the rabies clinics, and Earth Day at the Zoo.

New Business- EPB focus group feedback was discussed.

The meeting adjourned at 6:12 pm.

Minutes submitted by Mary Dube', ACT Board Secretary.

Our next meeting will be held June 9, 2010 at 4:30 PM for the closed, executive meeting of all board members and 5:00 PM for the open board meeting. All meetings are at the Center.

Committee Chairs: Please remember to be prepared to deliver a committee progress report at each Board meeting and provide a copy of the Committee report to Secretary.